



مدرستنا الثانوية الإنجليزية، الشارقة (فرع البنين)  
Our Own English High School, Sharjah  
Boys' Branch

# Homework Policy & Guidelines



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**Verified & Signed**

**Principal & CEO**



## **Homework Policy and Guidelines**

### **Rationale and Aims**

Homework is an integral, planned part of the curriculum and the learning experiences of our students. It is set by the teacher, appraised by the teacher and forms a part of the overall curriculum and learning opportunities experienced by each student. Teachers must ensure that students complete the assigned homework for the following reasons.

1. To ensure learning at home and school.
2. To reinforce their learning in school by working at home.
3. To engage parents in the education of their children. (Parental Engagement Programme)
4. To assist our students in developing self-discipline and self-organization skills
5. To relate their life and experiences at home to their work at school.

Homework should be a positive experience for pupils and should not detract them from their family life. There should still be time at the end of the day for children to relax, play and spend time with their family.

### **Setting Homework**

- Teachers are to keep a record of how students complete their homework tasks pertaining to assessments as part of their record keeping.
- In case the student frequently defaults in completing the home work, the matter must be reported to the Supervisor who will call the parent and inform the parent of the negligence in completing the assignment by the student
- Parents must communicate to the concerned teacher through a note written in the student's diary the reason as to why the child has been unable to complete his homework.



### **Guidelines: Content**

Teachers will set students' homework at a level appropriate to their age and understanding. The teacher can increase the quantum of work as the child moves to higher grades. The teacher must assign homework in no more than three subjects daily and four subjects over the weekend.

- Homework should be related to school work but should be achievable by the student without input from any adults. However, if a child needs assistance, the parents can guide and help the child but not do the homework for the child.
- Certain assignments also involve parents as part of the Parental Engagement Task.
- The tasks given will also inform parents as to the nature of the work going on in class and the achievement levels of their children.
- Homework should be a reinforcement of objectives learned in class; it may also be gathering information for a lesson.
- There should always be a purpose to the homework assigned.
- To further enhance and extend learning, projects and research topics are also assigned with a set rubric along with the submission date.



### Guidelines: Time

Homework tasks should not be unreasonably long, needing long hours to finish. The amount of homework should be suitable to the year group the student is in. The following are the suggested guidelines, in total hours, for each year group:

<b>Kindergarten</b>	<b>60 minutes of reading and writing per week</b>
<b>Grades 1 &amp; 2</b>	<b>1/2 hour per week written and 1/2 an hour reading/revision</b>
<b>Grades 3, 4 &amp; 5</b>	<b>1 hour written and 1/2 an hour reading/revision</b>
<b>Grade 6</b>	<b>1 hour written and 1 hour reading/revision</b>
<b>Grade 7</b>	<b>1 1/2 hour written and 1 hour reading/revision</b>
<b>Grade 8</b>	<b>2 hours written and 1 hour reading/revision</b>
<b>Grades 9 and above</b>	<b>2 hours written and 1 hour reading/revision</b>

In the senior, middle and primary school, a homework timetable is provided for students to ensure that homework does not over-accumulate on certain days. This means that each student has 3 subjects of around 30-40 minutes each per day. Each subject teacher should set a maximum of 2 pieces of homework per week. It is expected that teachers will allow students larger periods of time to complete longer homework tasks.

Teachers will mark homework and give constructive feedback to students as part of the classroom routine.